SSOE Course Approval & Registration Form –Short Term Abroad (Panther)

Last (family) Name:
First Name: Middle Name (if applicable):

Directions:
This form will be routed to the following individuals as applicable in the order listed. This form will list the student’s first choice courses and outlines processes specific to this Pitt Global Experience. The last few pages of this document details how Summer SSOE Panther program courses have been pre-determined to meet major requirements.
Student:
- Prior to beginning this form, make an appointment with your UG Major coordinator and/or other advisors to review your Global Experience as well as to review course options for your program.
- You will complete your sections of the entire document first and then the UG Major coordinator, second advisor etc. will complete their sections. Complete your portions of sections 1-5, and section 6 if applicable.
Undergraduate Major Coordinator:
- Please complete your portion of sections 5.
If applicable: Second Advisor:
- Please complete section 6.
International Engineering Initiatives:
- Please complete section 7.

Section 1: General Information

PeopleSoft ID#:
Major #1:
Major #2 (if applicable):
Minor (if applicable): Certificate (if applicable):
Name of Global Program:

Destination (City, Country):

Term Abroad:
- Summer 2021
- Spring Break 2022
- Summer 2022

DATES of program abroad: Start date End Date:
Section 2: Co-Op
Are you currently participating in the Co-op program?

YES NO

If my participation in this program will affect my approved Co-op schedule, I acknowledge that I have contacted the co-op office and discussed this situation with the Co-op office.

YES NO N/A

Student Signature: ________________________________ Date: ______________

Section 3: Credit transfer
By signing below, I hereby acknowledge that I am aware of the credit transfer policy for this Pitt Global experience. In general, students will earn letter grades on Panther programs; students will earn S/NC credit for Exchange, Partner and Pitt Recognized Program (PRP) courses. On Exchange, Partner and PRP programs, S credit will be recorded if the student earns the Pitt equivalent of a “C” or better in the course abroad. NC credit will be recorded if the student earns the Pitt equivalent of a C- or lower in the course abroad. If you are uncertain as to which type of program you are attending, please consult the program manager for details.
I also acknowledge that I am aware that transcripts from foreign institutions, partners and providers often take several months to be received. As such, updated grades may not be recorded for several months after the end of the program.

Student Signature: ________________________________ Date: ______________

Section 4: Financial Responsibility:
By signing below, I hereby agree and promise to pay the University of Pittsburgh all tuition and fees resulting from being registered on this Pitt Global experience. The amounts may vary depending on your Pitt Global program.

Student Signature: ________________________________ Date: ______________
Section 5: Course Approval – both student and Undergraduate Major Coordinator complete

Student: Please refer to the last few pages of this document which how Summer SSOE Panther program courses have been pre-determined to meet major requirements.

UG Major Coordinator: Please refer to the last few pages of this document which how Summer SSOE Panther program courses have been pre-determined to meet major requirements.

Both the student and the Undergraduate Major Coordinator will also sign below acknowledging that this student is going to participate in this program and that the last few pages of this document detail how Summer SSOE Panther program courses have been pre-determined to meet the student’s major requirements.

Signature _______________________________ Date __________________
Student

Signature _______________________________ Date __________________
Undergraduate Major Coordinator
Section 6: OPTIONAL Course Approval – second major, minor, certificate – both the student and second advisor will complete (if applicable)

This section is to be completed by students who are completing a second major, minor, or certificate AND intend to use courses on this program to fulfill requirements for a second major, minor or certificate. If you do not have a second major, minor or certificate, OR are not using courses to requirements outside of your major, you do not need to complete this section. These courses will be the courses listed on attached chart for a SSOE Summer Panther program; you will list them here to indicate how your second major, minor or certificate requirement(s) will be fulfilled. Column C (# of Pitt credits) must be completed-but no total or minimum is required.

Student: Please complete information for the 2nd Advisor name and email. Then list the course(s) abroad which you wish to use to fulfill requirements for your 2nd degree, minor or certificate. Last sign the signature line below.

Advisor: Please fill in the Pitt Equivalent, Pitt # of credits and how these courses will apply to degree requirements. Column C (# of Pitt credits) must be completed but no total is needed. Then please sign below the chart.

IF you are taking courses abroad to fulfill requirements for your 2nd Major, Minor or certificate: Please provide the full name and email address of the Advisor for your 2nd Major, Minor or certificate program.

<table>
<thead>
<tr>
<th>COURSE(S) ABROAD – 2nd major, minor or certificate courses Completed by the student</th>
<th>PITT EQUIVALENT Completed by 2nd Advisor</th>
<th># OF PITT CREDITS</th>
<th>REQUIREMENTS FULFILLED Completed by 2nd Advisor</th>
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Signature ____________________________ Date ___________________
Student

Signature ____________________________ Date ___________________
Advisor for Second Major, Minor, or Certificate

Section 7: Registration—this section is to be completed by International Engineering Initiatives staff

Student was registered for _______ # of credits for the ____________ _________ semester.

Signature ____________________________ Date ___________________
International Engineering Initiatives staff member