

Student Resume #1

1 Main Road, Pittsburgh, PA 15102
(555) 555-5555 • str1@pitt.edu

OBJECTIVE

Pursue my life-long ambition of becoming a Civil Engineer by obtaining a co-op opportunity in the field for the summer 2019.

EDUCATION

University of Pittsburgh,

Pittsburgh, PA

B.S. Civil Engineering

GPA: 2.7/4.00

Sophomore Status

Current Coursework (Sophomore Year 2018-2019)

- Engineering Economic Analysis
- Introduction to Geology
- Mechanics of Materials
- Materials of Construction

Freshman Engineering Conference

Pittsburgh, PA

Steel-Free Bridge Construction with Fiber-Reinforced Polymer April 2018

Persuasive verbal presentation to industry experts and peer group

Materials included a PowerPoint deck and prize-winning poster

CERTIFICATIONS/SKILLS

Auto CAD, Autodesk Inventor, Microsoft Word, Excel, PowerPoint, JAVA, JavaScript, C, Mat lab, Minitab, Microsoft Visual Studio, UNIX

WORK EXPERIENCE

Secon Corporation, Facilities Management

Canonsburg, PA

- Forty hour per week full-time position
- Small-scale project management responsibilities as Field Manager
- Entrusted to operate and train junior staff members
- Duties included construction, building upkeep, painting, and landscaping
- Was cognizant of and in adherence with all safety regulations

May-Aug 2017 & 2018

EXTRACURRICULAR ACTIVITIES

ASCE Board Member - Membership Chair Elect (2018), ASCE Steel Bridge Competition Member, Panther Hurling Club Co-founder, Intramural softball 2018 (short-stop), Intramural basketball 2017 (team captain)

HONORS/AWARDS

Freshman Engineering Conference Section's "Best Poster Award 2018", Four-time Bethel Park High School Athletic Highest Honors Scholar Award (Basketball, Baseball), Mon-Yough Science Fair First Place Award - Engineering Division, High School GPA: 4.32

COMMUNITY SERVICE

Peters Creek Baptist Church / World Servants - three consecutive summer Mission Trips to Philippi, West Virginia involving charitable projects benefiting impoverished residents (concrete work, siding, construction)

Student Resume #2

1 Main Street, Monessen, PA 15062
str2@pitt.edu • 555-555-5555

OBJECTIVE:

To obtain an engineering cooperative education position for the summer or fall term of 2019

EDUCATION:

University of Pittsburgh, Pittsburgh, PA *Expected Graduation: December 2021*
Swanson School of Engineering; Major: Chemical Engineering
• Pursuing an Environmental Engineering Minor
GPA: 3.794

ACHIEVEMENTS:

BK Simon Family Scholarship September 2017
Twelfth Annual 2018 Freshman Engineering Conference: Session A5, Mechanical Engineering Best Paper Award April 2018
Dean's List, University of Pittsburgh December 2017, April 2018
Monessen High School Valedictorian June 2017
Daughters of the American Revolution Good Citizen Award, Monessen Senior High School April 2017
WTAE: Clearview Student-Athlete of the Week, Monessen Senior High School January 2017
Rensselaer Award for Excellence in Mathematics, Monessen Senior High School May 2016

COMPUTER SKILLS:

Proficient with Microsoft Word, Excel, and PowerPoint
Coding languages: UNIX, HTML, JavaScript, MATLAB, and C
Experience with Image Editing Software, such as Poster Artist, and GIMP

LEADERSHIP/STUDENT ACTIVITIES:

American Institute of Chemical Engineers, Service Co-Chair September 2017-Present
Pitt Outdoors Club, Member September 2017-Present
Engineering Student Council, National Chair September 2017-Present
• Participated in national conventions through NAESC
• Helped establish BOSS (Beginning Of Swanson School) freshman organization
Lions Club International, Member June 2017-Present
Pitt Engineering Exponents, Member February 2017-Present
Freshman Engineering Student Council, President September 2017-April 2018
• Sponsored freshman-tailored events
• Encouraged freshman involvement with the Swanson School of Engineering
National Honor Society, President March 2015-May 2016
• Maintained and motivated all NHS members for volunteer and academic projects
• Organized Relay for Life teams for the American Cancer Society
Student Council, Treasurer October 2014-May 2016
• Managed our high school class's funds and budget
MHS Varsity Soccer Team, Captain August 2014-May 2015




COMMUNITY SERVICE:

American Cancer Society, (via National Honor Society and Engineering Student Council), March 2014-April 2017
• Participated in and helped run three Relay for Life teams
• Fundraised through school sales and town events
Pitt Make A Difference Day, University of Pittsburgh, Pittsburgh, PA October 2016
Salvation Army (via Leo Club), Monessen, PA May 2015-May 2016
• Helped organize and sponsor three food drives at local elementary school
Participated in three "Ring-the-Bell" fundraisers

EMPLOYMENT:

La Eda's Family Restaurant & Bar, Dishwasher, Monessen, PA February 2014 - August 2016

STUDENT RESUME #3

123 ABC Rd., Pittsburgh, PA 
15261
123-456-7890 
student@pitt.edu 



OBJECTIVE

Looking to gain valuable industry experience in computer engineering with a co-op starting in spring 2019.



EDUCATION

University of Pittsburgh | Swanson School of Engineering

FALL 2016 – SPRING 2020

COMPUTER ENGINEERING MAJOR

GPA: 2.87

- *Relevant Coursework:* Intermediate Programming Using Java, Digital Logic, Systems Software, Linear Circuits and Systems, Intro to Theoretical Math, Data Structures
- Dean's List- Spring 2018
- University Scholarship Recipient



RELEVANT EXPERIENCE

Intern | Startup Company, Pittsburgh, PA

JUNE 2018 – AUGUST 2018

- Worked on coding for company website
- Set up new website layout, updated navigation bar, header, references page, added photos, etc.

Freshman Engineering Conference | Pittsburgh, PA

APRIL 2017

- Wrote and researched paper "How do search engines really work?"
- Presented findings to faculty, peers, industry leaders at conference
 - Nominated for best paper in session



SKILLS

- Matlab
- C++
- Javascript
- SQL



ACTIVITIES

- Tour Guide- University of Pittsburgh March 2017- Present
- Phi Kappa Theta Fraternity- Member January 2017- Present
- IEEE University of Pittsburgh Chapter- Member September 2017- Present
- Intramural Ultimate Frisbee January- April 2017

Student Resume #4

School Address: 3700 O'Hara Street, Pittsburgh, PA 15261

Permanent Address: 1 2nd Street Columbus, OH 43004

Phone: 555-555-5555

Str4@pitt.edu

OBJECTIVE

Obtain a challenging Industrial Engineering Co-op. Available September 2019.

EDUCATION

University of Pittsburgh

Swanson School of Engineering

Major: Industrial Engineering – 67 credits completed

3.402 - Cumulative Grade Point Average

Completed Relevant Coursework: Probability and Statistics for Engineers I, Productivity Analysis, Engineering Economic Analysis, and Materials Structures and Properties

Current Relevant Coursework: Introduction to Information Systems Engineering, Manufacturing Processes and Analysis, Probability and Statistics for Engineers II

Pittsburgh Central Catholic High School

2016- 4.3 Cumulative Grade Point Average

ACCOMPLISHMENTS AND SKILLS

- 2017 Freshman Engineering Conference
"Environmentally-Friendly Energy: The Use of Molten Salts as Thermal Energy Storage Media in Concentrating Solar Power Plants." The paper discussed the numerous benefits of implementing molten salts in concentrating solar power plants and provided a detailed description of the salts themselves, how the plants work and the economic costs of implementation and utilization.
 - *Awarded best paper in session*
- Recipient of academic scholarship from the Institute of Supply Chain Management of Pittsburgh
- Experienced in Microsoft Office, MATLAB, SolidWorks, HTML, and some C++

CLUBS AND VOLUNTEER WORK

- **Society of Women Engineers**- Member September 2017- Present
- **Pitt Make a Difference Day (PMADD)** September 2017, 2018
- **Supply Chain Management Club**- Member February 2018- Present
- **Humane Society**- Dog Walker April 2013- May 2016

WORK EXPERIENCE

Ricupero's Landscaping and Construction

June 2015 – Present

Landscaper

- Working on a lawn care crew
- Laboring for other landscaping projects

Marino Construction Company

June 2014 – Present

Landscaper

- Responsible for lawn care and other exterior property maintenance

Student Resume #5

1 Forbes Avenue | Pittsburgh, PA 15213
555-555-5555 | str6@pitt.edu

Objective

Seeking Co-op for the spring or summer of 2019

Education

University of Pittsburgh, Pittsburgh, PA
Swanson School of Engineering
B.S. in Mechanical Engineering
Number of credits completed by August 2018

Graduation: December 2020

GPA: 3.757
Credits: 53

Relevant Coursework: Intro to Mechanical Design Calculus 3
Statics and Mechanics of Materials Physics 2
Material Structures and Properties Linear

Computer Skills: Matlab C++ Solidworks
Excel HTML UNIX

Research and Related Experience

Plus 3 Vietnam Study Abroad Program May 2017

- Visited a number of engineering companies to gain international exposure
- Experienced the Vietnamese culture and business customs

Freshman Engineering Conference April 2017

- “Using Turbochargers and Direct Fuel Injection to Improve Efficiency”
- Researched effectiveness of turbochargers and direct fuel injection systems
- Presented findings at 2017 Freshman Engineering Conference
 - Awarded “Best Paper” in section

AIU Engineering Apprenticeship September 2015 – May 2016

- Visited local engineering companies and firms in Pittsburgh

Extracurricular Activities

Engineers Without Borders, University of Pittsburgh

Local Project Lead

December 2017 – Present

- Organize and lead weekly meeting for Local Project
- Oversee the Volunteer Committee and arrange projects and events

Volunteer Committee Lead

April 2018 – Present

- Work with a group to plan volunteer events monthly

First Food and Friends Soup Kitchen, Pittsburgh, PA

Volunteer

March 2014 – July 2017

- Helped prepare and serve meals to the homeless

Seton La-Salle Marching Band, Pittsburgh, PA

Drum Major

August 2014 – May 2017

- Organized and conducted band rehearsals and performances

Honors and Awards

Dean’s List, University of Pittsburgh

December 2017, April 2018

Outstanding Young Citizenship Award, Tribune Review

March 2015

Work Experience

Sheetz, Pittsburgh PA

Sales Associate

May 2015 – August 2017

- Responsible for register, preparing/serving food, assisting customers

Student Resume #6

1 Fifth Avenue
Pittsburgh, PA 15226

555-555-5555
str7@pitt.edu

OBJECTIVE

Seeking a co-op position in Mechanical Engineering that utilizes my analytical and technical skills in fall 2019.

EDUCATION

University of Pittsburgh

Pursuing B.S. in Mechanical Engineering
GPA: Overall: 2.82 , 64 credits- Fall 2017: 3.12

Anticipated Date of Graduation: December 2021

The Pittsburgh High School for the Creative and Performing Arts

Graduation: June 2017
GPA: 4.1/4.0 (Highest Honors)
Concentration: Studied classical and modern visual arts after a rigorous academic program in the morning

RESEARCH

Conducted a directed research study on muscle fatigue under the direction of the chair of biology department
The study compared grip fatigue by sex, athleticism, and handedness

CERTIFICATIONS

Human Subjects Research in Biomedical Science, Module 2a, 2 Credit Certification CCEHS
Rapid Deployment Module: Research Integrity Module, 1.5 Credit Certification CCEHS
Bloodborne Pathogen Training
CPR, AED, and First Aid certified

EXPERIENCE

Citiparks Aquatic Division, Pittsburgh, PA 2014-Present
Head Lifeguard

- Conduct swimming classes and water aerobics for ages 6 mo. -50+
- Oversee and schedule staff ; promoted to current position after 2 summers

The Ritz Banquet Hall, Pittsburgh, PA 2012-2013
Banquet Waitress

- Set and served banquets while attending school on a full-time basis

SKILLS

Proficient with Microsoft Office, Mathematica, MatLab, ADInstruments LabChart7, Solidworks
Excellent public speaking, written, organizational and communication skills
Able to remain calm and professional under pressure and in situations of stress, highly motivated

HONORS AND AWARDS

Girl Scout Gold Award Recipient 2016 (*highest award bestowed to a Girl Scout by the national board*)
Biochem Club- President 2015/2016
Pittsburgh Penguins Continuing the Education Scholarship 2016 recipient
Captain, Brashear High School Swim Team, 2005-2016
Andy Warhol All-City Showcase Artist, All- City Art Show Showcase Artist

ACTIVITIES

Volunteer, Brookline Recreational Center
Soccer referee, Brookline Recreational Center and Philips Park Recreational Center
Playing/watching hockey, soccer, golf and swimming; watching classic movies; drawing portraits