

Swanson School of Engineering
S/NC Grade Option or Audit Request

This form is to be used by a graduate or undergraduate student requesting an S/NC Grade Option or an Audit in an **Engineering graduate level course**, rather than the standard letter grade. It is proof of agreement between the student and the instructor and it is the responsibility of the instructor to ensure that the final grade issued for the student is a valid grade for the grade option selected by the student.

The student should complete the form and obtain the signature of the instructor as soon as the term begins but no later than the deadline established by the Swanson School of Engineering for the submission of Monitored Withdrawal forms and return to ssoeadm@pitt.edu.

Student's Name _____ PSID# _____

Undergraduate
Graduate

Student's Department _____

Course # _____ Course Title _____

Class Number (5 digit) _____ Term _____

Year _____

I request, for the above course, the following option (check one):

S/NC (Satisfactory/Audit) *the availability of S/NC option must be indicated in the Schedule of Classes*
N (Audit) *available for any course*

Student's Signature _____ Date _____

I approve the above request provided the student complies with the following conditions:

If the student does not comply with the above conditions, they will receive an "F" grade.

Instructor's Signature _____ Date _____