

**GRADE OPTION/AUDIT REQUEST  
FOR AN UNDERGRADUATE COURSE**

**1. Please print clearly.**

2. This form will not be processed if information is incomplete or inaccurate.
3. Submit this form to the Academic Program offering the course no later than the deadline date established by that Academic Program's grade option policy.
4. **Once a grade option/audit is selected, it is final.**

Student's Name (Last, First, M.I.) Please print	Academic Program in which Student is enrolled
---	---

Student ID

--	--	--	--	--	--	--

CAREER - Circle Only One (1)  
 UGRD DMED MEDS  
 GRAD LAW

FALL		SPRING		SUMMER		YEAR	
------	--	--------	--	--------	--	------	--

SUBJECT	CATA LOG #	CLASS NUMBER	COURSE TITLE	ACADEMIC PROGRAM OFFERING THE COURSE
---------	------------	--------------	--------------	--------------------------------------

**TO SELECT A GRADE OPTION, COMPLETE THIS SECTION**

1. Verify in the Schedule of Classes that the grade option you select is available for the course.
2. Consult your advisor before requesting a grade option.

GRADE OPTIONS (Select one only)

1.  S/NC Satisfactory/No Credit
2.  H/S/U Honors/Satisfactory/Unsatisfactory

Student's Signature and Date
Department Authorization/Advisor Verification and Date

**TO SELECT AN AUDIT GRADE, COMPLETE THIS SECTION**

<input type="checkbox"/> Check if Audit	<b>FOR REGISTRAR'S OFFICE USE ONLY</b>
Students Signature and Date	Recorded
Instructor/Department/Advisor Verification	Date
Campus Phone Number	Verified