

University of Pittsburgh

Electronic Theses and Dissertations (ETD) Approval Form

Note to Student: The information on this form should match exactly the record entered into the ETD online system.

Student Name: _____

Mailing Address: _____

E-mail address: _____ Phone: _____

Degree: _____ Planned graduation date: _____

School: _____

Program: _____

Thesis or Dissertation title: _____

Review and Acceptance of thesis or dissertation: The above-mentioned thesis or dissertation has been reviewed and accepted by the student's committee.

Signatures	Printed Name	Date Signed
_____	_____	_____
(Committee Chair)		
_____	_____	_____
(Committee Member or Co-Chair)		
_____	_____	_____
(Committee Member)		
_____	_____	_____
(Committee Member)		
_____	_____	_____
(Committee Member)		

Review and Acceptance of ETD: I have reviewed the final electronic version of the above-mentioned document and determined that it is an accurate representation of the document reviewed and accepted by the committee.

(Thesis Advisor or Dissertation Director)

Student and Thesis Advisor or Dissertation Director Agreement:

Part A: Copyright (for more information, please see <http://www.library.pitt.edu/guides/copyright/>)

I hereby certify that, if appropriate, I have obtained and attached hereto written permission statements from the owners of each third party copyrighted matter to be included in my thesis or dissertation, allowing distribution as specified below. I certify that the version I submitted is the same as that approved by my committee.

I hereby grant to the University of Pittsburgh and its agents the non-exclusive license to archive and make accessible, under the conditions specified below, my thesis or dissertation in whole or in part in all forms of media, now or hereafter known. I retain all other ownership rights to the copyright of the thesis or dissertation. I also retain the right to use in future works (such as articles or books) all or part of this thesis or dissertation.

Signed: _____ (Student) _____ (date)

Part B: Access

In addition to the unrestricted display of the bibliographic information and the abstract, we agree that the above-mentioned document be placed in the ETD archives with the following status (choose one):

- 1. Release the entire work for Access Worldwide.
- 2. Release the entire work for University of Pittsburgh Access Only for a period of five years, except for interlibrary sharing. After this time, the entire work will be made available for access worldwide. Dissertations will continue to be submitted to UMI/ProQuest as usual. To request permission to exercise this option, the author must state below the reason(s) why the ETD must be restricted to Pitt Access.

- 3. Secure the entire work for patent purposes for a period of one year. To request permission to exercise this option, the author must fill out the *Request to Secure an ETD for One Year for Patent Purposes* form available from Student Services Staff or the ETD Web site. After one year, the work will be handled under (choose one)

_____ option 1 above (worldwide access)
_____ option 2 above (University of Pittsburgh access only for five years)

(To change the above options after approval of the ETD, contact the Dean’s office at your school.)

The undersigned agree that this ETD Access statement updates any and all previous statements submitted heretofore.

Signed: _____ (Student) _____ (date)

(Thesis Advisor or Dissertation Director) _____ (date)

Checklist for submission of hard-copy supporting documents and related materials for Electronic Theses and Dissertations

Note to student: Check with your school for any additional supporting documents and/or requirements.

Doctoral Dissertations

- ___ Completed and Signed ETD Approval Form. Check that all information requested on the first page is completed. Obtain the signatures of your dissertation committee on the first page. Select an availability option on the second page. Sign Parts A and B on the second page. Obtain your dissertation director's signature on Part B on the second page.
- ___ Receipt for processing fee (pay at Student Payment Center, G7 Thackeray)
- ___ Completed and signed Survey of Earned Doctorates. You can obtain this form from the student services staff of your graduate school.
- ___ Two copies of the title page
- ___ Two copies of the abstract (350 word maximum) initialed by committee chair in upper right corner
- ___ Completed UMI Doctoral Dissertation Agreement Form
- ___ Is your UMI Doctoral Dissertation Agreement Form signed?
- ___ (Optional) If Author Discount Order Form for UMI is signed, attach a cashier's check, certified check, or money order for the correct amount made payable to UMI or supply a credit card number.
- ___ (Optional) If the Claim to Copyright is signed, attach a cashier's check, certified check, or money order for the correct amount made payable to UMI.
- ___ If material copyrighted by others is included in your dissertation, attach two copies of the copyright permission letter(s) from the copyright owner(s). Such letter(s) should state that UMI may supply copies on demand.
- ___ If your dissertation contains executable software owned by another party, attach two copies of a letter from the owner of the software license granting permission to use it. Such letter(s) should state that UMI may supply copies on demand.

Masters Theses

- ___ Completed and Signed ETD Approval Form. Check that all information requested on the first page is completed. Obtain the signatures of your thesis committee on the first page. Select an availability option on the second page. Sign Parts A and B on the second page. Obtain your thesis advisor's signature on Part B on the second page.
- ___ One copy of Title Page
- ___ One copy of Abstract (350 word maximum) initialed by committee chair in upper right corner
- ___ Receipt for processing fee (pay at Student Payment Center, G7 Thackeray)
- ___ If material copyrighted by others is included in your thesis, attach the copyright permission letter(s) from the copyright owner(s).
- ___ If your thesis contains executable software owned by another party, attach the letter from the owner of the software license granting permission to use it.

Submit all materials to the student services office at your school. Direct questions to the student services office at your school or consult the ETD Web site at <http://www.pitt.edu/~graduate/etd>

FOR SCHOOL USE ONLY

___ ISIS updated

___ Receipt for processing fee

___ ETD approved in ETD Database

___ ETD Approval Form and copyright permission letter(s) filed in student's record

___ "Certified for Graduation" form and hard-copy documents for UMI sent to Registrar's Office